

**HEREFORDSHIRE COUNCIL - EDUCATION DIRECTORATE  
APPLICATION FOR A PLACE AT A HIGH SCHOOL FOR SEPTEMBER 2005  
(apply by 29<sup>th</sup> October 2004)**

PLEASE READ THE ACCOMPANYING LEAFLET AND INFORMATION FOR PARENTS BOOKLET BEFORE COMPLETING AND RETURNING THIS FORM TO THE HEADTEACHER OF YOUR CHILD'S PRESENT SCHOOL. (PLEASE ANSWER ALL QUESTIONS AND SIGN THE DECLARATION OVERLEAF).

**DETAILS ABOUT YOUR CHILD**

Child's Surname ..... First Name ..... D.o.b. .... Age .....

Child's Home Address .....  
(see Note 3 of the enclosed leaflet) ..... Post Code ..... Tel. No.....

Present Primary School: .....

Has your child any Special Educational Needs involving formal statementing under the Education Act 1996, and did they require an assessment by an outside professional? **YES/NO** (please delete as appropriate)

Is your child looked after by the Herefordshire Council or any other local authority? **YES/NO** (please delete as appropriate)

If **YES**, what is the name of the Social Worker? .....

**YOUR FIRST THREE PREFERENCE(S) FOR A HIGH SCHOOL**

**Note:** Even if you wish your child to attend the school provided for your child's home address, you must complete and return this form to ensure that consideration is given for a place for your child. It is also advisable to include the school for your catchment area as one of your 3 preference(s) – see leaflet – as you would have low priority for that school if your first 3 preference(s) are for other schools and these cannot be met. **TRANSPORT:** Note that your local school is the only school for which you are entitled to free transport, if you live more than 3 miles from the school. However, the Council will provide transport to pupils who gain a genuine Church place at Bishop of Hereford Bluecoat School or St Mary's R.C. High School, again, if you live more than 3 miles from the school.

**PLEASE SHOW, IN ORDER, YOUR PREFERENCES FOR 3 SCHOOLS**

If you wish to apply for a High School in another Council area, please include the details in one of the boxes, according to your level of preference order.

<b>1</b>	
<b>2</b>	
<b>3</b>	

If you are applying for a Church place at the Bishop of Hereford Bluecoat School or St Mary's R.C. High School, as one of your 3 preferences, please also complete the section overleaf.

**REASONS FOR YOUR PREFERENCE(S)**

If you wish to do so, you may give your reasons for applying for any or all of your 3 preference(s).

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.....

Please give **full name** and **date of birth** of any brothers and sisters who, in **September 2005**, will still be attending a school for which you are now applying (*your other children who will have left the school by then are not relevant*).

Name of Pupil(s) .....

School currently attending .....

Do you have any medical, social or compassionate reasons to support any of your preferences? **YES/NO** (please delete as appropriate)

If **YES**, please indicate to which preferred High School(s) this supporting information applies **Name of High School** .....

**(Note: A request for a placement on medical, social or compassionate grounds will not be considered unless you attach supporting information, preferably from an independent source – see Section 6.1 of Information for Parents Booklet).**

**ADDITIONAL INFORMATION IF YOU ARE APPLYING FOR A CHURCH PLACE AT VOLUNTARY AIDED SCHOOL – if so, your applicant(s) must be included in the 3 preferences on page 1.**

**ST MARY'S R C HIGH SCHOOL**

Child's Religion:  Date of Baptism:

(Please attach a photocopy of the Baptismal Certificate. If you don't have this please contact your Parish Priest)

Parish/Church to which you are attached

(Please refer to the School Prospectus to see if it is necessary to attach a Baptismal Certificate and/or have your Parish Priest's signature to support your application)

Please indicate that you have attached:

(i) Copy of Baptismal Certificate Yes  No  (ii) Signature of your Parish Priest

**THE BISHOP OF HEREFORD'S BLUECOAT SCHOOL**

Child's Religion

Do you attend Church regularly? *Parent/carer* Yes  No  *child* Yes  No

If **yes**, please give name of Church and name of Priest/Minister:

(It is essential that you refer to the School Prospectus and/or application pack. Please complete all the necessary forms and details)

Please indicate that you have attached this information Yes  No

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**DECLARATION**

I confirm that the information given in this form is correct and that I have received the **Information for Parents Booklet** and have read the conditions stated overleaf. I understand that a place may be lawfully withdrawn if it is proved to have been offered on the basis of a fraudulent or misleading application.

**Signed: Parent/Guardian** ..... **Title: Mr/Mrs/Miss/Ms** **Date:**.....  
(please delete as appropriate)

Please print your surname below signature: .....

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**For Office use only:**

Provided School..... Category: 1 / 2 / 3 / 4 / 5

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## IMPORTANT NOTES

To be read in conjunction with the “Information for Parents” booklet

### NOTE 1 – CHANGE OF ADDRESS/WITHDRAWAL OF APPLICATION

**You must immediately notify the Pupil Admissions Office of any change of home address prior to the date of admission as it might affect entitlement to a place at the school.** It would also be very helpful if you could let the Pupil Admissions Office know if you are withdrawing your application following a change of address, or for any other reason.

**Please note:** The Council will take very seriously any fraudulent or intentionally misleading application which could result in a school place being withdrawn.

### NOTE 2 – LIST OF HIGH SCHOOLS

There are 14 High School in the County. They are: Queen Elizabeth High School, Bromyard; Aylestone High School, Hereford; Bishop of Hereford’s Bluecoat School, Hereford; Haywood High School, Hereford; St. Mary’s R.C. High School, Lugwardine; Whitecross High School, Hereford; Kingstone High School; Lady Hawkins’ High School, Kington; The John Masefield High School, Ledbury; The Minster College, Leominster; Fairfield High School, Peterchurch; The John Kyrle High School, Ross-on-Wye; Weobley High School and Wigmore High School.

If you wish to apply for a High School outside the County, e.g. in Worcestershire, Shropshire, Gloucestershire, Monmouthshire or Powys you must name the school overleaf and its preferred order.

### NOTE 3 – THE PROVIDED SCHOOL AND SCHOOL TRANSPORT

The school **provided** for your child’s home address is stated in the enclosed letter, and it is the only one for which transport assistance might be provided.

### NOTE 5 – OTHER NOTES ABOUT ADMISSIONS

- (a) Admission of a child to a school does not guarantee admission of brothers and/or sisters.
- (b) The allocation of places will be undertaken solely by Herefordshire Council, including Voluntary Aided Schools, with an offer being made on 1 March 2004. In addition the Council may also allocate places in schools in other counties, with the agreement of that Local Education Authority.
- (c) Details of the Council’s transport policy are given in the Information for Parents booklet.
- (d) Interviews are not part of the admissions process, except in the case of Church place applications to a voluntary aided school, where the sole purpose of the interview is to establish the denominational qualification of the parents. In no other circumstances should interviews be held before a place has been allocated, though it is sensible for parents to visit the school before deciding whether or not to apply.